



OFFICE OF THE PRINCIPAL
ALHAZ SUNAI BIBI CHOUDHURY COLLEGE
Udali Bazar, Hojai (Assam)

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Dr. Lakshinanda Bordoloi (M.A, Ph.D.)
Principal & Secretary

Memo. ASBCC/Notice/2026/42

Date: 12/06/2026

NOTICE

ASBC College Spot Admission Policy, Procedure and Guidelines for UG Programmes

In compliance with the Spot Admission Guidelines and Framework issued by the Directorate of Higher Education, Assam and the Assam State Higher Education Admission Portal (SAMARTH), ASBC College hereby publishes its Institution-Specific Spot Admission Policy, Procedure and Guidelines for Undergraduate Programmes.

Eligibility for Spot Admission:

1. Participation in the Spot Admission Process shall be subject to the applicant being duly registered on the Assam State Higher Education Admission Portal (SAMARTH).
2. Applicants who have not yet registered on the Admission Portal may do so during the period notified by the Directorate of Higher Education, Assam (from 13th June to 17th June, 2026) prior to participation in the Spot Admission Process.
3. Students who were not admitted during the earlier merit-based admission rounds.
4. Students who wish to cancel their existing admission and seek admission in another institution, subject to vacancy and institutional regulations.

Procedure and Principles for Spot Admission:

1. Register or log in to the Admission Portal and update their profile, if necessary.
2. Upload all required documents on the Admission Portal.
3. Apply for the programme(s) in which seats are available.
4. Visit ASBC College for document verification and completion of admission formalities, as instructed by the College authority.
5. Admissions shall be made strictly against vacant seats available after the completion of the regular admission process.
6. Selection of candidates shall be based on merit and eligibility criteria prescribed by the affiliating university, the Government of Assam, and the Directorate of Higher Education, Assam.
7. Reservation of seats shall be implemented in accordance with the applicable Government norms and regulations.

8. Admission shall be granted only after successful verification of all original documents and fulfillment of the prescribed eligibility criteria.
9. The decision of the Admission Committee/College Authority regarding eligibility, selection, and admission shall be final and binding.
10. Any admission secured through the submission of false, fabricated, or misleading information shall be cancelled, and appropriate action may be taken in accordance with the applicable rules.

Important Guidelines:

- Admission shall be strictly subject to the availability of vacant seats.
- The College will verify the eligibility and authenticity of all submitted documents before granting admission.
- Spot Admissions will be conducted transparently in accordance with the guidelines of the Directorate of Higher Education, Assam.
- All applicable reservation policies and Government regulations shall remain in force.
- Admissions will be granted on the basis of merit, and higher-merit candidates shall be given due preference as per the prevailing rules.
- Students are required to upload their signature on the SAMARTH Portal. Therefore, they must ensure that their signature is uploaded during the admission process.

Documents Required:

Candidates should keep the following documents ready for submission at the time of admission:

- HS (Class XII) Marksheet and Certificate
- HSLC (Class X) Marksheet and Certificate
- Caste Certificate (if applicable)
- Income Certificate (if applicable)
- Ration Card (if applicable)
- EWS Certificate (if applicable)
- Aadhaar Card
- Recent Passport-size Photographs
- Migration/Registration Certificate (where applicable)
- Sports, NCC, NSS, or any other quota-related certificates (if applicable)

For further information, candidates may contact the Admission Committee of the College.


Principal

ASBC College
Udali Bazar, Hojai, Assam
Principal
Alhaz Sunai Bibi Choudhury College
Udali Bazar, Hojai